

## Build your Foundation

- Create your scholarship binder: a portfolio of your high school career
  - Include reference letters, certificates, newspaper clippings, photos
- Activities and Accomplishments List
  - Talk to your friends and family: they may remember something you have left out

## Initiate and Create

- Start a club, volunteer, create a project
  - Show initiative and develop your leadership skills
- Become active in your school and community
  - Fun, rewarding and committees are interested in community minded students

## Organization

- Manage your time: keep a scholarship calendar (you can view the UYF Scholarship Calendar on our website)
- Maintain a records book
- Envelopes and sticky notes:
  - Write the mailing address for the scholarship on the envelope; keep all of the materials related to that application in that envelope; place the post-it on the envelope and on it write the scholarship name, the deadline and what you still need to do in order to complete the application

## Essay Writing

- This is your opportunity to let your personality shine through: make your essay personal and original
- Have an interesting introduction to stand out from the crowd
- Ask your friends and family to read your essay and provide feedback

## And Remember

- Be confident and apply, apply, apply!
- Applying for the first three scholarships is as often as much work as applying for the next ten: once you build your foundation and find your rhythm it will become faster and easier over time

## Websites

Unlock your Future  
[www.keytoscholarships.com](http://www.keytoscholarships.com)

Scholarships Canada  
[www.scholarshipscanada.com](http://www.scholarshipscanada.com)

Education Planner  
[www.educationplanner.ca](http://www.educationplanner.ca)

International Student Scholarships  
[www.scholarships.gc.ca](http://www.scholarships.gc.ca)

GoVolunteer  
[www.govolunteer.ca](http://www.govolunteer.ca)

School Finder  
[www.schoolfinder.com](http://www.schoolfinder.com)

Disability Awards  
[www.disabilityawards.ca](http://www.disabilityawards.ca)

Volunteer BC  
[www.volunteerbc.bc.ca](http://www.volunteerbc.bc.ca)

Scotiabank Student Budget Calculator  
<http://ssbc.scotiabank.com/ssbc/>

CanLearn  
[http://www.esdc.gc.ca/en/student\\_financial\\_aid/index.page](http://www.esdc.gc.ca/en/student_financial_aid/index.page)

yconic  
(formerly known as StudentAwards.com)  
[www.yconic.ca](http://www.yconic.ca)

# + Scholarship Application Checklist

Keep the points below in mind as you navigate the scholarship process. Make sure that you have carefully read through everything so that you do not jeopardize your application because of a minor oversight.

- ✓ Read the application—including the small print.
- ✓ Make sure you qualify for the scholarship: double check the eligibility criteria
- ✓ Know the deadline and mark it in your calendar
- ✓ Find out if you need transcripts (originals or copies?)
- ✓ Answer all questions
- ✓ If you need reference letters, give the person writing your letter 2-3 weeks notice if possible
- ✓ Give a copy of your Activities and Accomplishments list to the person writing your reference letter
- ✓ Try to have a minimum of one reference from outside of school
- ✓ Have someone proofread
- ✓ Make a photocopy of the completed application
- ✓ Mail the application in time for the deadline
- ✓ Mark the date you mailed the application in your records book



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